



Stoke Newington School & Sixth Form

APPLICATION FORM

CONFIDENTIAL

This form should be typed or completed in **BLACK INK** for copying purposes and returned to:
The Headteacher, Stoke Newington School & Sixth Form, Clissold Road, London N16 9EX

Email completed forms to: recruitment@sns.hackney.sch.uk

Tel: 020 7241 9600 | www.stokenewingtonschool.co.uk

Application for the post of:	Closing date:
Your name: please state your name in full, using BLOCK CAPITALS, and underline your surname or family name	
National Insurance number:	If you require a work permit in the UK, you must inform the Personnel Officer if a job offer is made. You will be required to produce your work permit.
Registered disabled person's number: (if applicable)	
Address:	Telephone numbers: Work: Home: Mobile: Fax: Email:

EDUCATION AND TRAINING

Please fill in the table below in chronological order. Your most recent qualifications should be entered last

Name of school/college/university:	Qualifications obtained:	Date of the award:

PRESENT OR MOST RECENT EMPLOYMENT

Name of employer:
Address:
Position held:
Date appointed: From: _____ To: _____
Pay:
Allowance/grade:

EXPERIENCE

Details of previous experience and other information, including in-service training and other skills you consider relevant to this post. Please continue on a separate sheet, if necessary, and put your name and the position you are applying for on each separate sheet.

[Empty box for providing details of previous experience and other information.]

REFERENCES

For candidates who are shortlisted, references will be taken up prior to interview

Current headteacher/college principal or employer	Second referee
Name and title:	Name and title:
Organisation:	Organisation:
Address:	Address:
Tel No(s):	Tel No(s):
Fax No:	Fax No:
Email:	Email:

Are you related to a member or senior officer of Hackney Council or member of the governing body at Stoke Newington School and Sixth Form?

YES NO

Please note: canvassing of or failure to disclose relationship to any member or senior officer, or member of the governing body, will disqualify the candidate.

I certify that to the best of my knowledge, the information provided is correct.

Signature of applicant:

Date:

Please note: all applicants for teaching posts should also fill in the additional form for teachers on the last page.

MONITORING SUPPLEMENT

In order to assist the school with the effectiveness of its equalities policy, you are asked to complete the following questions.

All personal data supplied on this for subsequently stored on computer is subject to the provisions of the Data Protection Act 1984.

1. You are: MALE FEMALE

2. Date of birth:

3. Do you consider yourself disabled?

YES NO

If yes, do you have any special requirements
SIGNER / ACCESS / OTHER:

4. To which ethnic group would you say you belong?

- | | |
|---|---|
| <input type="checkbox"/> White British | <input type="checkbox"/> Indian |
| <input type="checkbox"/> White Irish | <input type="checkbox"/> Pakistani |
| <input type="checkbox"/> Turkish | <input type="checkbox"/> Bangladeshi |
| <input type="checkbox"/> Other White | <input type="checkbox"/> Any other Asian background |
| <input type="checkbox"/> White/Black Caribbean | <input type="checkbox"/> Black Caribbean |
| <input type="checkbox"/> White/Black African | <input type="checkbox"/> Black African |
| <input type="checkbox"/> White/Asian | <input type="checkbox"/> Any other Black background |
| <input type="checkbox"/> Any other mixed background | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Any other ethnic group | |

Please assist us in monitoring media response and state in which publication you saw the advert for this post:

Are you a member of a trade union?

YES NO

If yes, which trade union?

Rehabilitation of Offenders Act 1974

(Exemptions) order 1975

The duties of the post for which you are applying include working with children or adults over 65 and therefore the post is exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974, by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions Order) 1975. Applicants are therefore not entitled to withhold information about any convictions which for other purposes are 'spent' under the provisions of the Act, and, in the event of employment, any failure to disclose such convictions could result in dismissal after disciplinary action by the Authority. Any information given will be completely confidential and considered only in relation to an application for positions to which the Order applies.

If successful in your application, you will also be required to consent to the Authority verifying the accuracy of your response with the Metropolitan Police.

Have you any convictions? YES NO

If YES, please specify below, or on a separate sheet.

You may in the interests of privacy enclose the information in a sealed envelope, which will be returned unopened to you if you are not shortlisted.

Are there any specific days or times that you are unavailable for interview?

Please note: When setting interview schedules we will always do our best to accommodate you but we cannot guarantee it.

