



WORK EXPERIENCE FOR YEAR 10 STUDENTS: MARCH 13th – 24th 2017

PARENT / CARER AGREEMENT (*Hand in to the Careers Room by 7th September 2016*)

Year 10 Students are offered an opportunity to go out on work experience for 2 weeks as an important part of their education. Planning this for 240 students takes a long time and your co-operation is needed. **Please read the statements below and return this completed form as soon as possible to show your agreement. Your son/daughter should hand it in to the Careers Room.**

You should also have received an explanatory booklet about Yr10 work experience which lists deadlines and should answer most questions, together with an Own Placement form. However, feel free to ring the Careers Room on 020 7214 9660 if you have any questions.

I UNDERSTAND THAT STUDENTS' WORK EXPERIENCE IS ABOUT:

- Find out about the world of work and having to be flexible, reliable and professional.
- Learning to communicate well with people they don't know, in unfamiliar situations.
- Travelling to somewhere new to do a job and learn tasks which they may find boring.

I AM AWARE THAT:

- **Work experience is not expected to lead to a future career but provides an insight into the world of work in general.** In many employment sectors the work can be too complex or too confidential for 15 year olds e.g. Legal, social work, engineering.
- Students are encouraged to find own placements (through family or friends etc.) Parents/Carers or students should ask employers to fill in an Own Placement form to bring to school as soon as possible, so Inspire, the Hackney EBP, can organise the legally required health and safety checks. (Some placements may not be allowed due to distance or health & safety etc.)
- Some placements have hours of work which are longer than the school day, and some will require my son/daughter to wear special clothing or shoes.
- If my son/daughter does not attend an agreed placement, then he/she will have to come to school instead and attend year 9 lessons.
- Students will receive a Work Experience certificate if they attend every day of the placement and hand in a completed diary with the employer's section filled in and signed.

I AGREE TO WORK CLOSELY WITH THE SCHOOL TO ENSURE THAT:

- My son/daughter goes to the placement every day and arrives on time.
- If anything should happen to stop him/her from going, (e.g. illness/medical appointment) then the employer and the school will be informed immediately.
- **All paperwork will be returned by the clear deadlines which I have received.**

I WOULD LIKE MY CHILD..... (Name) OF..... (Tutor Group) TO TAKE PART IN WORK EXPERIENCE ORGANISED BY STOKE NEWINGTON SCHOOL: 13th -24th March 2017

SIGNED..... (Parent/Carer) Date.....