



Stoke Newington School  
& Sixth Form

# **JOB PACK**

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**Head of Computer Science and ICT**

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Dear Applicant,

Thank you for applying for a pack for the post of **Head of Computer Science and ICT** at Stoke Newington School and Sixth Form.

I am pleased to enclose a prospectus and some school publications. This is an exciting time to be working with us. We have an oversubscribed school, a diverse and enthusiastic student intake, improving results which are well above all national averages, an award winning building and a senior leadership team who will support you fully in further raising achievement across every Key Stage.

We are an ambitious school and our ambition includes excellent ICT education for all students and Computer Science for some. Our vision includes excellent achievement for every child in all our subjects.

This is a unique opportunity to lead and develop the Computer Science/ICT team within one of the most renowned comprehensive schools in London. Computer Science is a popular subject and there is scope for exciting developments with your team.

We expect you to create a high profile for Computer Science across and beyond the school. We are interested in your ideas for involving students in related events outside school and bringing experts into school.

This is a key post for the school. The governors, headteacher and head of Science faculty are completely committed to investing in whatever is most effective to improve the quality of teaching and the positive impact of Computer Science/ICT. You must have excellent interpersonal skills and the highest expectations of every student and member of staff in your team.

I look forward to meeting you and showing you round the school. You are most welcome to visit us before applying. The closing date for applications is noon on Thursday 4<sup>th</sup> May 2017.

Please call us on 020 7241 9600 or contact us at [recruitment@sns.hackney.sch.uk](mailto:recruitment@sns.hackney.sch.uk) for more details.

Annie Gammon  
Headteacher

# Head of Computer Science and ICT

Required for September 2017

Salary

Inner London Spine + TLR 2b

### The School

This is an exciting opportunity to contribute to the development of a successful and popular 11-19 inner-city comprehensive school. The school is proud of all its subjects and is especially committed to creative teaching and learning: our school has Artsmark Platinum. We aim that every colleague has excellent professional development, which leads to every student having an outstanding education.

### The Post

You will be leading the Computer Science and ICT team: we expect you to continue current successes and further develop the profile of this subject - particularly Computer Science. You will be supported throughout by a strong leadership team who are ambitious for every student and every staff member. You will line manage a strong teaching team and oversee A level Computer Science, GCSE Computer Science and KS3 ICT.

### You

The successful candidate will

- Have a vision for teaching Computer Science and the skills to fulfil that vision
- Experience of teaching Computer Science at GCSE and A level
- Experience of leading projects across a school or team
- Have the creativity, experience, determination, organisational and teambuilding skills to drive the continued development of this team and the future success in this subject for every one of our students
- Want the very best for and from every student and every member of staff
- Be ambitious for their future career.

### Contacting us

If you are interested in joining us, or would like to see the school, then please contact our school on [recruitment@sns.hackney.sch.uk](mailto:recruitment@sns.hackney.sch.uk) for further information. You can also phone us and/or visit our website at [www.sns.hackney.sch.uk](http://www.sns.hackney.sch.uk) to download an application pack <https://www.stokenewingtonschool.co.uk/jobs>

The closing date for receipt of applications is noon on Thursday 4<sup>th</sup> May 2017.

We are an equal opportunities employer committed to ensuring diversity in our workforce.



## Job description

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**TITLE OF POST:** Head of Computer Science

**ALLOWANCE:** TLR 2b

**FUNCTION OF THE POST:**

**The Head of Computer Science and ICT is responsible for:**

- Leading and managing all aspect of Computer Science education to inspire and develop our students
- Leading the work of the Computer Science department to ensure the highest standards from all staff and the highest achievement by all students
- Being a key member of a faculty leadership team

### **MAIN TASKS AND RESPONSIBILITIES**

1. To teach Computer Science in years 9 – 13 and ICT in Years 7 and 8
2. To evaluate performance data and implement strategies to raise attainment, including for different groups
3. To be responsible for the department's development work, including ensuring excellent schemes of work exist, to ensure further raising of achievement
4. To be responsible for effective line management so that roles are fulfilled and the whole team work effectively together
5. To be responsible for the setting of expectations, and monitoring and evaluation of all Computer Science/ICT work done in the department by teachers and students.
6. To be a member of the faculty leadership team; taking on responsibility for an initiative or project and contributing fully to development and improvement, including modelling excellent practice as a practitioner
7. To build long term links with external partners so that excellent Computer Science opportunities are in place for our students.
8. To fulfil the requirements of a subject teacher as outlined in the Staff Handbook.
9. To fulfil the role of a Leader of the Subject as outlined in the Staff Handbook and as a member of the school development group, to contribute to whole school development and policies and to implement these

10. To carry out all responsibilities in accordance with the school's equal opportunities policies.

## **SELECTION CRITERIA**

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### **Skills & Abilities**

1. Excellent interpersonal skills and the ability to work collaboratively. This should lead to the professional development of staff and to the achievement of department aims. Ability to engage and inspire the team.
2. Good communication and organisational skills leading to the efficient and very effective running of the Computer Science/ICT team.
3. Excellent creative teaching ability and the ability to describe excellent pedagogy
4. Ability to set and model high expectations at all times.
5. Ability to hold teachers and post holders to account
6. Ability to work hard under pressure.
7. Ability to use I.T. effectively in a wide range of ways
8. Commitment to personal career development.
9. Ability to think and plan strategically and manage change.
10. Ability to successfully develop and manage relationships with external partners

### **Knowledge and Understanding**

Knowledge and understanding of recent developments in Computer Science and ICT education

Knowledge and understanding of school development and the role to be played by the Computer Science team.

Knowledge of strategies for supporting, guiding and challenging teachers and improving teaching and learning.

Knowledge of strategies for raising achievement at all key stages

Knowledge of ways of creating a high profile subject within the school and community

### **Equal Opportunities**

1. Understanding of the different social backgrounds of students.

2. Understanding of the needs of different students, and the appropriate policies and strategies to support them.
3. Understanding of the needs of bilingual students.
4. Commitment to equal opportunities across all groups of staff

## **Experience**

1. Experience of successful leadership of a Computer Science team or successful leading of a responsibility in a Computer Science team
2. Experience of teaching Computer Science to students of all abilities.
3. Experience of working in a team with value added in the top quartile for KS4 and A level
4. Experience of leading aspects of professional development
5. Collaborative methods of teaching and working with colleagues in the preparation, assessment and monitoring work.
6. Leading and managing change and leading and managing people.
7. Using IT to raise achievement and as a management tool.
8. Experience as a form tutor and/or pastoral work.
9. Experience of involvement in whole school initiatives
10. Excellent results from own classes in current role

## **Qualifications**

Qualified teacher status.

Good degree in Computer Science or Computer Science related subject